

# Merton Junior School

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*'Be wise, together we  
succeed'*

October 2025

## Lower School Residential Trip 2026 Wednesday 29<sup>th</sup> April 2026 – Friday 1<sup>st</sup> May 2026

Dear Parents/ Carers,

We are excited to tell you that we are returning to the Gordon Brown Centre, which is based near Hook. The centre has been booked for Wednesday 29<sup>th</sup> April to Friday 1<sup>st</sup> May 2026. This covers 3 days of activities with a 2 night stay and meals.

**As this is a biannual event, we are offering this trip to all of Year 3 and Year 4.**

You can view the centre at: <https://thegordonbrowncentre.org.uk>

The cost for the residential is £230.00 per person. Places are on a first come first served basis as there are limited places available. If there isn't enough uptake, we will have to cancel the residential and refund any money paid.

Bookings will open from Monday 13<sup>th</sup> October at 8am. If you would like your child to attend, please complete and return the slip below with a deposit of £35 made via Scopay. **Please ensure your child does wish to attend as the deposit is non-refundable** (unless cancelled by us). If you would like your child to attend but you will have difficulty in making payments, or require more time to make the deposit payment, please speak to the office team who are happy to help.

**Please see the following terms below:**

### **Payments**

A total of £35 (the deposit) will need to be paid on booking, a further £65 will need to be paid by 30<sup>th</sup> November 2025 (making a total of £100), the next instalment of £65 is required by 31<sup>st</sup> January 2026 and the final balance of £65 is due by the 31<sup>st</sup> March 2026 (completing a total payment of £230.00). **If the instalments are not paid by the dates given you will be at risk of losing your child's place on the trip.** Any amount of money can be paid in between these times. Small, weekly amounts are encouraged. As you should now be registered to use online payments you can even continue with your instalments during the school holidays. If you require a letter to enable you to register, please contact the office.

Please be aware that we have to pay in full for the places at the end of March 2026. If you withdraw your child after this date **full** payment will still be payable.

### **Refunds**

In the event of your child / children leaving our school or decides they no longer wish to attend. If you have paid the deposit, and have paid further instalments, we will offer the place to other families. The deposit will remain non-refundable and any other payments made will be refunded via a bank transfer from Hampshire County Council.

**If we are not able to sell the place on, the following will apply:**

Cancellation before 31/3/2026 – The initial deposit of £35 plus the coach element of £22.00 will not be refunded (total of £57.00). Any remaining payments made will be refunded. The refund may not be immediate as we do not hold cash on the premises or the refund will be made via bank transfer from Hampshire County Council.

Cancellation after 31/3/2026 – By this point we would have paid the Gordon Brown Centre in full and are unable to adjust the number of children attending. Therefore, full payment will still be required.

The above conditions also apply if the school removes your child from the residential trip due to behaviour issues.

For any other cancellation due to accidents or emergencies a claim can be made to Hampshire County Council. The current insurance document can be viewed on our website in the letters section for Gordon Brown Centre 2026.

If you have any questions, please do not hesitate to contact the office.

Yours sincerely,

Mr Rowland  
Year 3/ 4 Phase Leader

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**Lower School Residential @ Gordon Brown Centre 29<sup>th</sup> April – 1<sup>st</sup> May 2026**

Child's Name .....Class.....

I would like my child to attend the Gordon Brown Residential trip on 29<sup>th</sup> April 2026 and have paid a non-refundable deposit of £35.00 online.

I understand that the following payments become due:

£35 deposit due now.

A further £65 due by 30<sup>th</sup> November 2025

A further £65 is due by the 31<sup>st</sup> January 2026

The final £65 is due by 31<sup>st</sup> March 2026 - making the total amount paid £230.00

If I am going to have difficulty meeting the arranged payments, I will speak to the school office in confidence.

I have read and understood the terms detailed in this letter.

Signed ..... Dated .....

Name (please print) .....